



Learning, Culture & Children's Services Service Plan Monitoring Report, 1st Quarter, 2008 – 2009

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<u>Leisure, Culture & Social Inclusion Portfolio</u>		<u>2008/09 Latest Approved Budget</u>			
<u>Summary</u>		<u>Detailed Expenditure</u>		<u>Service Plans</u>	
	£000		£000		£000
2008/09 Original Estimate (Net Cost)	8,541	Employees	4,033	Lifelong Learning & Culture	8,627
<u>Approved Changes:</u>		Premises	1,972		
• Leisure and Culture service review (Budget Council 21/02/08) NR	+ 50	Transport	59		
• Archives service review secondment (Executive 11/03/08) NR	+ 30	Supplies & Services	3,310		
• Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR	+ 6	Miscellaneous:			
<u>Director's Delegated Virements:</u>		Recharges	2,213		
		Delegated / Devolved	0		
		Other	0		
		Capital Financing	1,203		
		Gross Cost	12,790		
		Less Income	4,164		
2008/09 Latest Approved Budget (Net Cost)	8,627	Net Cost	8,627	Net Cost	8,627

<u>Summary of Variations from the Approved Budget:</u>	<u>Latest Approved Budget</u>			<u>Projected Outturn Expenditure</u>	<u>Net Budget Variation</u>	<u>Net Budget Variation %</u>	<u>Total Budget Variation %</u>
	<u>Gross Expenditure</u>	<u>Income</u>	<u>Net</u>				
	£000	£000	£000				
<u>Lifelong Learning & Culture</u>							
Arts & Culture	883	92	792	802	+ 10	+ 1.3%	1.0%
Libraries & Heritage	4,887	336	4,551	4,543	- 8	- 0.2%	0.2%
Parks & Open Spaces	1,785	575	1,211	1,211	0	-	-
Sports & Active Leisure	3,836	1,812	2,024	2,079	+ 55	+ 2.7%	1.0%
Leisure Support Services	1,399	1,349	50	50	0	-	-
Leisure, Culture & Social Inclusion Portfolio Total	12,790	4,164	8,627	8,684	+ 57	+ 0.7%	0.3%

Section B: Budget

<u>Lifelong Learning & Culture</u>		<u>2008/09 Latest Approved Budget</u>			
	£000	Detailed Expenditure	£000	Cost Centre	£000
2008/09 Original Estimate (Net Cost)	8,541	Employees	4,033	Arts & Culture	792
<u>Approved Changes:</u>		Premises	1,972	Libraries & Heritage	4,551
• Leisure and Culture service review (Budget Council 21/02/08) NR	+ 50	Transport	59	Parks & Open Spaces	1,211
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• Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR	+ 6	Miscellaneous:		Leisure Support Services	50
<u>Director's Delegated Virements:</u>		Recharges	2,213		
		Delegated / Devolved	0		
		Other	0		
		Capital Financing	1,203		
		Gross Cost	12,790		
		Less Income	4,164		
2008/09 Latest Approved Budget (Net Cost)	8,627	Net Cost	8,627	Net cost	8,627

<u>Significant Variations from the Approved Budget:</u>		£000
Arts & Culture		
• A projected underachievement of Events income largely due to the cancellation of one significant event.		+ 10
Libraries & Heritage		
• Library income is projected to fall significantly short of targets in 2008/09. The main areas of concern are; Central Library and HQ fees & charges (£8k), Branch Library charges (£32k), DVD and audio hire (£10k). In addition the new café at Acomb Library Learning Centre is significantly underachieving against expected performance and a £28k deficit is projected.		+ 78
• As previously reported to Members a number of valuable obsolete stock items have been sold at auction and raised £95k. The intention is to use this income to support the first phase of redeveloping the central library into a library learning centre. The council's financial regulations dictate that in the first instance this additional income should be used to help offset the projected shortfall on the core library service income budgets of £78k described above. This is discussed in more detail in the main report.		- 95
• Additional unbudgeted costs of essential updates to library computers (PCs).		+ 9

Significant Variations from the Approved Budget:	£000
Parks & Open Spaces	
• An extensive survey of the trees in all parks gardens and open spaces has been undertaken. As a result of the inspections a number of problems have been identified with recommendations for action. This is nearly all health and safety work that cannot be delayed and will result in expenditure over and above the budget provision.	+ 35
• Unbudgeted expenditure on play areas due to vandalism and higher than expected ongoing maintenance costs.	+ 15
• Replacement of lifebuoys and extra hours paid to Park Keepers to ensure health & safety standards are met.	+ 14
• The service will look at how the budget can be brought back into line before the end of the financial year. Savings of £10k have already been made by reducing expenditure at Rawcliffe Country Park. Further savings will mean some discretionary work on such things as footpath reinstatements may have to be postponed.	- 64
Sports & Active Leisure	
• The additional unbudgeted costs relating to the Barbican Centre prior to full handover to Absolute Leisure are estimated be £25k. This assumes full handover by the end of September 2008. For each month beyond this an estimated additional £4k will be incurred, mainly on business rate costs.	+ 25
• The amount of Discretionary Rate Relief awards exceed the available budget.	+ 12
• A shortfall in rental income for Waterworld. The full year effect of a previous year's budget saving is greater than the actual level of rental increase secured for the facility.	+ 18
Leisure Support Services	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	0
Projected Net Outturn Expenditure	8,684
Overall Net Variation from the Approved Budget	+ 57
Percentage Variation from the Net Approved Budget	+ 0.7%
Percentage Variation from the Total Approved Budgets	+ 0.3%

Service: Lifelong Learning and Culture Assistant Director: Charlie Croft

Service Plan Initiatives and Actions

1. Planned actions completed

Making York More Eventful:

- We have identified and agreed the groups that we will target – we are working towards a target of 34 events for groups with low participation rates this year
- A first cross-service events diary is in preparation
- New headline events have been delivered: Fiesta! and the very successful Youth Mysteries which involved over 1,000 young people

Engaging in Learning:

- The new Explore Library Learning Centre has opened in New Earswick. There were 600 customers on the first day
- Acomb Explore Centre user numbers have trebled to 600 per day. The café is now open.
- We have identified the service arm's contribution to learning through a listing of formal and informal provision
- We submitted the bid to become a pilot authority for Children and Young People's cultural entitlement. Although feedback on the bid was very positive we were not selected as a pilot. The task now is to work out how we work towards delivering the 5 hours entitlement without the benefit of the pilot funding
- We delivered the Learning Festival on behalf of the Learning City Partnership
- We have made progress with the whole organisation approach to skills for life and are close to meeting our first level LPSA2 target

Being Healthy:

- We have set up the 4 new action groups to coordinate Active York's work in 4 themed areas
- We have prepared a Community Investment Fund bid for 4 new activity coordinators for targeted settings
- We have undertaken a Quest pre-assessment inspection at Oaklands which has confirmed that we are ready to submit for assessment
- Increasing to 40 the number of quality assured sports clubs engaged with schools sports partnerships is on track with a new Extending Activities Fund being managed by Active York

Supporting Stronger Communities:

- The service arm has drawn up a provisional programme of events to be provided by each service unit and to which all the others can contribute the first of which was the Rowntree Park Birthday party on 13th July.
- We have identified and agreed the target groups that the service arm will work with and are currently auditing provision to spot gaps
- Work is underway to identify the service arms information points and coordinate how these are made available for community use

Developing a vibrant cultural infrastructure:

- We have completed a new constitution for [York@Large](#) refreshed the membership and drawn up a new workplan
- We have input the cultural requirements into the city centre action plan
- The Library Service has brought forward a new vision for York library and has commissioned an architect to draw up a prospectus
- An IT development bid has been submitted to further develop the Yortime website

Actions needed to support the Plan:

- We have completed stage 1 of the Leisure and Culture review. This has involved information gathering on all the services. 3 review strands will now be taken forward.
- Staff versions of the plan have been distributed and workplans are in place
- A stakeholder version of the plan has been produced
- Task groups are in place to deliver on the “5 Big Things”
- A monthly staff briefing has been instituted

2. Actions planned but not completed

- Launch of the “Wild about York” Education pack was not completed by 30 June. The pack and a promotional leaflet has been produced for schools and will be delivered to schools in September
- Work on the new York High swimming pool did not start on 29 May as originally planned but will now start on 28 July
- We did not enter into the agreement with the University of York for the new pool by 30 June. This was because the University needed to further work on behalf of the Steering Group to establish the costs, facility mix, and optimum location of the agreed pool. A further report was commissioned from Strategic Leisure. A final report is now being prepared to go to the University this month
- The single health message to be promoted across the service arm was not drawn up by 31 May. However, the brief was agreed and has been passed to a designer
- We have not prioritised the partnerships we work with by 30 June although we have drawn up a template for the work and completed the work with [York@Large](#)
- We have not completed the e-prospectus for the Cultural Quarter because the stakeholders are not ready to do this. This will happen in the Autumn. [York@Large](#) will take forward branding for the Cultural Quarter. This has now also been established as a scrutiny topic

3. New Initiatives and Actions introduced since the Service Plan was approved

- None to report
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2008/09 Qtr 1 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager	08/09 academic yr 07/08				09/10 ac 08/09		10/11 ac 09/10		06/07	PI appears as a Key PI	Explanations
			05/06 <small>aca yr 04/05</small>	06/07 <small>aca yr 05/06</small>	07/08 <small>aca yr 06/07</small>	Qtr 1	Qtr 2	Qtr 3	Year End	Target	Target		
Making York More Eventful													
NPI 10	% of York residents visiting museums or galleries	Fiona Williams				actual						This new PI will only measure local resident usage via a survey, so for information total visits to museums or galleries is shown in Qtr 1 this year visits totalled 122,395 compared to 128,863 in Qtr 1 07/08.	
						profile	New PI for 08/09. Survey being carried out by Sport England later this year				Target to be set once baseline established		
NPI 11	% of the adult population in York that have engaged in the Arts at least 3 times in the last 12 months	Gill Cooper				actual						Target to be set once baseline established	
						profile	New PI for 08/09. Survey being carried out by Sport England later this year						
LLC 12	Number of cross service events, activities and festivals provided by Lifelong Learning and Culture	Gill Cooper				actual						Target to be set once baseline established	
						profile	New PI for 08/09. Baseline being established this year						
Engagement in Learning													
NPI 9	% of York residents using public libraries	Fiona Williams				actual						This new PI will only measure local resident usage via a survey, so for information the total number of library visits per 1000 population for Qtr 1 are 1190 as compared to 1041 Qtr 1 07/08.	
						profile	New PI for 08/09. Survey being carried out by Sport England later this year				Target to be set once baseline established		
NPI 13	% of non-English speaking applying for ESOL (English for Speakers of Other Languages) courses in York supported Further Education, Adult or Community Learning who are accepted on programmes and obtain a recognised ESOL qualification (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay				actual						This information is to be collected across two organisations. There is currently no mechanism to collect the data and a process will need to be established with York College.	
						profile	New PI for 08/09. Baseline being established this year				Target to be set once baseline established		
NPI 161 (PSA 2)	Numbers of learners achieving a Level 1 qualification in literacy (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			55	actual				79	81	Corp Imp	Skills for Life Literacy programmes are available at various levels up to and including level 2. This PI measures only a sub-set of the overall Skills for Life provision. It does not measure entry 1, 2 or 3 or level 2 outcomes. Only measuring level 1 will therefore give only a partial picture. Targets are based on the assumption that funding is secured for new employer facing programmes.
						profile	53						
NPI 162 (PSA 2)	Numbers of learners achieving a Level 3 qualification in numeracy (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			8	actual				66	69	Corp Imp	The low achievement in previous years is because the targets for this area have been at level 1 and 2. Skills for Life numeracy programmes are available at various levels up to and including level 2. This PI measures only a sub-set of the overall Skills for Life provision. It does not measure entry 1 and 2 or level 1 and 2 outcomes. Only measuring Entry 3 will therefore give only a partial picture. Targets are based on the assumption that funding is secured for new employer facing programmes.
						profile	20						
LPSA 10.1	The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay	27	17	24	actual				Completes in 08/09			Provisional results should be available in September and made available in Qtr 2
						profile	33				63 (acc 113 from 05/06 ac yr)		
LPSA 10.2	The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay	64	67	107	actual				Completes in 08/09			Provisional results should be available in September and made available in Qtr 2
						profile	33				206(acc 360 from 05/06 ac yr)		
LPSA 10.3	The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay	124	151	151	actual				Completes in 08/09			Provisional results should be available in September and made available in Qtr 2
						profile	220				188(acc 559 from 05/06 ac yr)		
LPSA10.4	The number of adults registering and completing courses through public libraries (academic year reporting - financial year 08/09 is academic year 07/08)	Fiona Williams	763	897	1002	actual				1050	1100		Provisional results should be available in September and made available in Qtr 2
						profile	838				2519(acc over 3 yrs)		
LLC 3	Number of people engaging in informal learning (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			Baseline to be assessed	actual				Target to be set once baseline established			Definition now agreed and proforma for collecting information being finalised. Information on baseline will be available for Qtr 2
						profile	Baseline being established this year						
LLC 4	Number of people with Learning Difficulties and Disabilities who engage in learning activities (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			Baseline to be assessed	actual				Target to be set once baseline established			Definition now agreed and proforma for collecting information being finalised. Information on baseline will be available for Qtr 2
						profile	Baseline being established this year						
LLC 5	Number of people from identified disadvantaged wards engaged in learning activities (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			Baseline to be assessed	actual				Target to be set once baseline established			Definition now agreed and proforma for collecting information being finalised. Information on baseline will be available for Qtr 2
						profile	Baseline being established this year						
LLC 6	Number of adults achieving a first full level 2 qualification (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			Baseline to be assessed	actual				Target to be set once baseline established			Definition now agreed and proforma for collecting information being finalised. Information on baseline will be available for Qtr 2
						profile	Baseline being established this year						

2008/09 Qtr 1 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager				08/09 academic yr 07/08				09/10 ac	10/11 ac	06/07	PI appears as a Key PI	Explanations			
			05/06 <small>aca yr 04/05</small>	06/07 <small>aca yr 05/06</small>	07/08 <small>aca yr 06/07</small>	Qtr 1	Qtr 2	Qtr 3	Year End	Target	Target	Unitary Average					
Engagement in Learning (cont'd)																	
LLC 7	% of Lifelong Learning & Culture staff undertaking a literacy or numeracy diagnostic <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay				actual								Target to be set once baseline established	Collating final figures data should be available at the end August.		
						profile	Baseline being established this year										
LLC 8	Number of young people engaged in activities designed to improve literacy and numeracy <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay				actual								Target to be set once baseline established			
						profile	Baseline being established this year										
LLC 16	Numbers of new library membership as a result of the year of reading activities and events	Fiona Williams	17,000 <small>(estimate)</small>	14,500 <small>(estimate)</small>	13,500 <small>(estimate)</small>	actual	4,660							17,050	18,755	Exceeded Q1 target. This is partly due to promotional work related to the National Year of reading, and partly due to a new system of monthly targets for all libraries which has resulted in a lot more proactive work by library staff.	
						profile	3,938	7,469	10,312	15,500							
LLC 17	Number of children taking part in the summer reading challenge	Fiona Williams	284	2028	1809	actual								2550	2600		
						profile					2500						
Being Healthy																	
NPI 8	% of adult participation in sport (16+) 30 mins 3 times a week or more	Jo Gilliland		24.8%	No survey	actual								27.8%	28.8%	LAA, Corp Imp	Previously HCOP 2.1. Still awaiting confirmation of survey methodology due to changes in Sport England strategy. Unable to set targets further than 09/10 until we have directional information from 09/10 data
						profile					26.8%						
LLC 14	% of adults (16+) participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week	Jo Gilliland				actual	Inclusion within local part of survey needs to be established. Then targets of 1% year on year improvement can be set							Target to be set once baseline established	LAA local	Due to changes in the survey arrangements in York, it will need to be a part of the new local area part of the Place survey. An approach as been made for its inclusion. For information Swimming Pool & Sports Centre visits per 1000 population were 1096 for Qtr 1 slightly less than the same period in 07/08.	
						profile											
NPI 57	% of children and young people (aged 5-19) participating in 5 hours of high quality PE (5-16), 3 hours (for 16-19)	Jo Gilliland				actual	Not available until 2009/10 when survey is proposed to start							Not available until 2009/10 when survey is proposed to start	LAA local, Corp Imp, YorOK	Whilst the 2hr target will continue to be collected through the national PESSCL data collection, we are still awaiting national direction on how the additional 3 hrs can be assessed and how this collection will be funded.	
						profile											
LPSA12.2	% of children and young People's participation in high quality PE and sport (2 hours a week)	Jo Gilliland	62%	71%	90%	actual								Completes in 08/09			Previously CYP 1.1 (LPSA 12.2) currently still measuring 2 hrs HQ PE. This will change to a new measure (5hrs) suggested in NPI definition. Still no confirmation of how this will be measured and by whom.
				75%	80% (85%)	profile					91%						
CYP 14.1	% of pupils involved in sports volunteering and leadership	Jo Gilliland		5%	8.5%	actual								15%	16%	YorOK	This continues to be collected by the national PESSCL survey each July. New results are expected October 08
						profile					12%						
Supporting Stronger Communities																	
NPI 199	% of children and young people's satisfaction with parks and play areas (as recorded in the Ofsted Tellus survey)	Dave Meigh				actual								Target to be set once baseline established			Late addition to the National Performance framework, will use TellUs3 Ofsted survey as a baseline in 2008/9
						profile	For introduction in 2009/10										
LLC 9	Number of community groups with whom Lifelong Learning and Culture has worked with during the year	Dave Meigh	513	790	644	actual	529							Target to be set once baseline established			Outcome 4 'Supporting Stronger Communities' group is re-examining this PI and due to report back in Sept 08. Data will be shown in Qtr 2.
						profile	Targets to be set in September										
LLC 10	Number of visits to the YORTIME website	Fiona Williams	149948	177789	211531	actual	55694							220000	To be set		Failed Q1 target. Yortime visits are slightly down owing to the Yortime post being a long term vacancy (related to an ongoing HR issue). We have now started the recruitment process, and have an IT bid in to re-invigorate the site. We anticipate that visits will increase as a result, but the timescale for this is not yet known.
						profile	60200	124700	169850	215000							
LLC 11	Number of Ward Committee joint projects or schemes	Dave Meigh				actual								18	18		
						profile					18						
LLC 13	Number of significantly improved open spaces and places	Dave Meigh				actual								Targets to be set after first year results are known			
						profile					8						
Developing a Vibrant Cultural Infrastructure																	
LLC 15	% of respondents (Talkabout/ ResOp Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper	42.5%	43%	No survey	actual								50%	To be set		Previously EDE5, results of recent Talkabout survey expected Autumn 08, proposed to be included in Place Survey in the future
				45%		profile					50%						

Actual is better than the profile by the tolerance factor
 Actual is worse than the profile by the tolerance factor